

Policy and arranging Workshops, Faculty Development Programs (FDP), Technical Training and Guest Talk

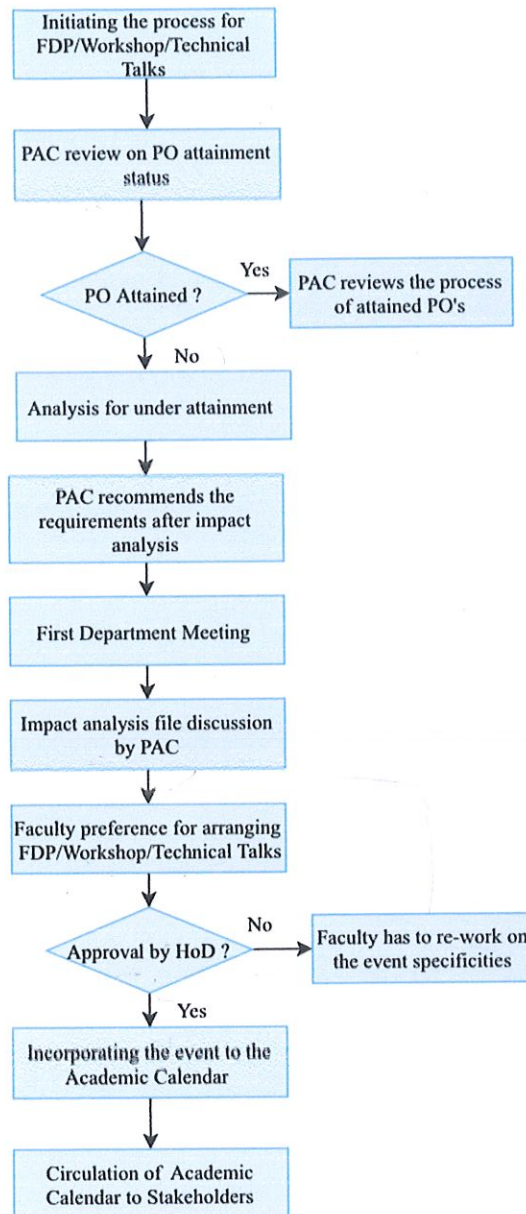


Figure: Flowchart representation of the policies that are framed to govern the process of Workshops, FDP and Technical Talks.

The process for arranging Workshops/FDP/Technical Training/Guest Talk are as given below:

1. The process for arranging FDP/Workshop/Technical Talks/Guest Talk begins as soon as the PO attainment document is made available.
2. Based on the document, the Program Advisory Committee (PAC) reviews the PO attainment status.
3. If the targeted PO is attained the committee would resist the process of attainment of PO's.
4. If there is under attainment of PO's, an analysis would be done to identify the areas and relevant subjects where the targeted PO is not attained.
5. During the first department meeting the recommendations by PAC regarding the Workshops, FDP, Technical Training are discussed.
6. Based on the impact analysis the faculty members are allowed to give their preferences to arrange for the Workshops/FDP/Technical Training/Guest Talk.
7. Upon the approval of HOD the Workshops/FDP/Technical Training/Guest Talk would be arranged beginning with incorporation of the event in the Academic Calendar and later circulation of the same to the stakeholders.